

Minutes of the Halstead Parish Council Highways & Amenities Committee which took place at the Pavilion, Station Road on Wednesday, 05 June 2019 at 6.15pm

In attendance; Cllr Brown, Cllr Davenport, Cllr Marshall & Cllr Sales. Cllr Peel sat in on the meeting. Clerk

1. Apologies for absence: none
2. Declarations of interest/requests for dispensation: none
3. Election of chair.

Cllr Tony Marshall was proposed by Cllr Sales and the vote was unanimous. Cllr Marshall was duly elected Chair of Highways and Amenities Committee.

- a. Council agreed to the Terms & Conditions of the H&A committee.
4. A discussion about the plans for this committee

Committee discussed several issues that they would like to tackle and assigned a priority to them.

- a. Committee will push forward with the development of a 3-year plan which looks at what Parishioners would like to see from the council and how they see their village shaping in the long and short term. Committee would like to hold a few consultation events to help understand what is required from the different demographics within the village. It was discussed that the first consultation be held alongside the Children's fun day on Monday 5th August to target parents. Cllr Peel would also like to consult with Halstead Primary.
 - b. Committee felt that the development of a Neighbourhood plan was important and would like to see the creation of a working party to begin development of the plan.
 - i. AR: Clerk to chase SDC regarding the designation of the Halstead Boundary for the Neighbourhood Plan
 - c. Cllrs discussed the options regarding the recreation ground, and all agreed that procurement of more accessible land would be preferable for a new Children's play area and possibly a new surface for sports.
 - i. AR: Clerk to investigate the procurement of land behind the Pavilion as a first option.
 - d. Committee to investigate cost and feasibility of Village signs at strategic points on Entry to the village.
 - e. Cllr Sales put forward the idea of a becoming a Green Council.
 - f. Cllr Sales put forward the idea of scoping for a Community Transport Scheme.
 - g. All Councillors would like to see a Christmas Tree and Christmas Event at Southdene as a way of bringing the village together.

- i. AR: Clerk to book Village hall and request permission from SDC as to the placement of a tree.
 - h. Councillors like the idea of a Halstead Festival to bring the village together.
- 5. A discussion regarding the Highways Improvements Plan (HIP) for KCC
 - a. Councillors agreed that this document should be taken to the Parishioner consultation.
Cllr Marshall will contact Cllr Nick Chard to develop a relationship and understand more about the HIP project.
- 6. Date of next meeting: Monday 1st July 7pm in the Pavilion.