



Members of the council are summoned, and members of the Public are invited to attend a meeting of the Parish Council Highways and Amenities Committee on **16/03/2021 at 9.30am via ZOOM** for the purpose of transacting the following business:

[www.zoom.us](http://www.zoom.us)

Meeting ID: 894 1747 9830 Passcode: 731310

## AGENDA

1. **Apologies and absences** – to receive and accept apologies for absence.
2. **Declarations of interest** – to receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.
3. **Minutes of Previous Meeting** – to resolve to approve minutes of a meeting held on 19/01/2021
4. **Public Participation Session**  
*An opportunity for members of the public to raise comments about and comments on items on the agenda. The time for this session is limited to 10 minutes. Raising a question will not guarantee a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given or that the issue raised be considered properly and after time to research the topic, at the next meeting.*
5. Review quotations provided and appoint a contractor to install a suitable Fire Alarm system in the Pavilion. If necessary, make a recommendation to full council for a contractor to carry out the agreed works.
6. Discuss options for the refurbishment or extension of a patio area outside the Pavilion. Review and agree upon quotations provided. If necessary, make a recommendation to full council for a contractor to carry out the agreed works.
7. Review quotation from Landscape Services for grounds maintenance work and make recommendations to full council for acceptance OR make alternative arrangements.

Signed by Louise Dancy