



Minutes

of the Halstead Parish Council meeting held on Monday 10th February 2020 at 7.45pm in the Pavilion, Station Road Halstead TN14 7DH

In attendance: Cllr Peel, Cllr Brown, Cllr Brooker, Cllr Halliday, Cllr Marshall and Cllr Sales.
Clerk & 10 Parishioners.

Cllr Brooker paid tribute to past councillor Mr. Jeff Baldwin who passed away on Saturday 8th February. The council held a 1-minute silence in his memory.

AGENDA

1. **Apologies and absences** – apologies received from Cllr Davenport who has a prior engagement.
2. **Declarations of interest** – none.
3. **Chairman's remarks**
Welcome to parishioners, we rely on your support. It's our main duty to listen to the village and take action.
4. **Minutes of Previous Meeting**
 - a. APPROVED: to resolve to approve minutes of a meeting held on 13/1/20.
 - b. APPROVED: to resolve to approve minutes of a meeting held on 30/1/20.
5. **Public Participation Session**
Mr. Hoy - Watercroft Road: Do we have an update on Oak Tree Farm crematorium?
Cllr Brooker suggested that the enforcement would be being served on Bluebell cemetery entrance. He also asked about the lights at the entrance to the cemetery.
Mr Nicholls asked about the work taking place above Knockholt station. Clerk will investigate.
Mr Williams asked about the cemetery wall and how/where it has been built - Clerk will continue to investigate.
6. **District Councillor report** - none
7. **Clerks report**
Newsletters to be distributed. If parishioners would like to help then they are welcome and we would be grateful. Yearling Coppice ASB report submitted, Beldam Haw ASB report submitted, Smith Funeral to be held on Friday 14th February could cause considerable impact on the town.
8. **Halstead Green Belt Group Manifesto**
Councillors discussed the manifesto and all supported the principles but didn't feel they could adopt, rather support the manifesto as they couldn't see the practical application of adoption. All councillors agreed with the principles of the manifesto.

It was suggested that the Resolution be reworded to say 'Halstead Parish Council support the Halstead Green Belt Group Manifesto' which was approved.
9. **Highways**
 - a. Cllr Marshall updated the council on decisions that have been made in a recent Highways and Amenities meeting (minutes of which will be circulated or can be found online)

Signed by Louise Dancy

10. Finance

- a. Update on development of the precept and how the figure was decided upon.
- b. APPROVED AND NOTED: Payments to be made and note receipts (Appendix A)
- c. APPROVED: Resolve to approve the instruction of a valuation team to survey and estimate reinstatement costs for the Pavilion and the Parish rooms, prior to renewal of the insurance for 2020/21

11. Planning

- a. Applications received
 - i. 20/00225/HOUSE: Reddings 4 Watercroft Road: First floor side/rear extension – HPC had no objection to this application.
 - ii. 20/00105/HOUSE: 2 The Meadows: Single storey side extension - HPC had no objection to this application.
 - iii. 20/03380/FUL: Land South of Parkside Otford Lane. Erection of four stables, hay barn and feed room for personal use of application and provision of ménage with associated post and rail fencing - HPC had no objection to this application.
- b. Applications granted and refused
 - i. GRANTED: Single storey rear extension to 9 Fort Road (HPC no objection)
 - ii. GRANTED: Single storey rear extension to 33 Fort Road (HPC no objection)
 - iii. GRANTED: Erection of 5-bedroom detached property at rear of Hawthorndale, Knockholt Road (HPC objected to this application)
 - iv. Refused: Creation of track and hardstanding at Yearling Coppice, Otford Lane (HPC objected to this application)

The next meeting will be held on Monday 9th March 2020 at 7.45pm in the Pavilion.

Meeting closed at 20:54

Appendix A**Payments to be made**

Tony Marshall	Pavilion Maintenance	56.53
Tony Marshall	Parish Room Maintenance	41.40
Tony Marshall	Chairman's Allowance – Michael Fallon Leaving gift	45.20
John Brett	Football lining	50.00

Retrospective approval of payments

Jean Peel	Christmas Expenses	55.75
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Payments made by DD/Standing Order**Payments made between meetings**

OPUS ENERGY	Pavilion Electricity	49.68
OPUS ENERGY	Parish Room Electricity	18.77
CNG	Pavilion Gas	150.02
CNG	Parish Room Gas	116.17
Homemaid	Cleaning – Pavilion & Parish Room	262.17
HP ink	Ink Supply	14.99
Louise Dancy	Expenses in relation to duties	98.16

Payments received

Halstead Cricket Club	License Fee	900.00
Lianne Fitness	Pavilion Hire	168.00
Eden Summers	Parish Room Hire	49.00
Willum Withecombe	Pavilion Hire	49.00
Deborah Edwards	Parish Room Hire	7.00
John Edwards Open Mic	Pavilion Hire	21.00
Pam Keeper	Parish Room Hire	105.00
Pratts Bottom Players	Pavilion Hire	98.00
Valerie Dennett	Flowerbed Sponsorship	125.00