



To: Members of the Halstead Parish Council Highways and Amenities Committee

You are summoned to attend a meeting of the Parish Council Highways and Amenities Committee on **Monday 29th November at 1.30pm in The Parish Room** for the purpose of transacting the business listed on the below agenda.

Members of the public are invited to attend.

AGENDA

- 1. Apologies and absences**
Receive and accept apologies for absence
- 2. Declarations of interest**
Receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.
- 3. Minutes of Previous Meeting**
Approve minutes of a previous meeting held on 29th July 2021
- 4. Public Participation Session**
An opportunity for members of the public to raise comments about and comments on items on the agenda. The time for this session is limited to 10 minutes. Raising a question will not guarantee a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given or that the issue raised be considered properly and after time to research the topic, at the next meeting.
- 5. Review costs associated with sports teams and, if appropriate, decide upon quotes for vert-drain and sanding of the football pitch.**
- 6. Discuss potential projects which could be financed by KCC Members Grant.**
- 7. Discuss Play Area renovation and make recommendations to full council.**
- 8. Review quotations for heated exterior defibrillator cabinet for The Pavilion.**
- 9. Review and decide upon presented options for the Pavilion Clock maintenance.**

Signed by Louise Dancy