



## MINUTES of the Highways and Amenities Committee on 10 February 2022 at 9.30am

In attendance: Cllr Brown, Cllr Davenport, Cllr Marshall, and Cllr Sales

Present: Clerk

1. **Apologies and absences** – none.
2. **Declarations of interest** – none.
3. **Minutes of Previous Meeting** - Approve minutes of meeting held on 29<sup>th</sup> November.
4. A maintenance plan for the play area was **APPROVED**.  
Clerk to receive quotes – separated into cleaning and maintenance.
5. To **discuss** traffic calming measures for Watercroft Road and Knockholt Road and **resolve** a plan going forward.
  - a. Clerk to contact Kent Highways and TfL regarding.
  - b. Include speeding issues in the next newsletter to ask Parishioners if they support the recommendations.
    - i. Reduce the central village to 20mph.
    - ii. Entrance roads to central village to 30mph the entire length
  - c. Start process of obtaining the SID devices.
    - i. Entrance to Knockholt Road from both ends and one on Shoreham Lane.
6. To **discuss** external maintenance of Parish Room and **agree** a plan going forward.
  - a. Maintenance on the wood outside the Parish Room and under the fire door.
  - b. Clerk to receive quotes for maintenance work.
7. To **discuss** ongoing maintenance of the Pavilion and **agree** a plan going forward.
  - a. Rubbish bin on the gate blocks the light.
8. To **discuss** ongoing issues regarding hosting sport at the Recreation Ground and **agree** a plan going forward.
  - a. Meeting with football club to be arranged.
  - b. Container, goal posts and loft.
  - c. Boot scraper brushes to be replaced. A second boot scraper to be purchased.