

MINUTES

Halstead Parish Council Highways and Amenities Committee

Monday, 26 September 2022 at 7.45pm

In attendance: Cllr Brown, Cllr Marshall, Cllr Sales

Present: Clerk and Cllr Peel.

1. **Apologies were received** (and accepted) from Cllr Davenport who was unable to attend due to previous commitments.
2. Cllr Brown **declared an interest** in agenda item 6 as he has family ties to one of the quoters.
3. **Minutes of previous meetings to be approved.**
Halstead Parish Council Highways and Amenities Committee **18 July 2022**
Actions completed: Play Area maintenance, outside light has been fitted, door frame has been repaired, rubbish bin has been re-sited outside the Pavilion, Plastering inside the Pavilion has been done by local residents Karl Kiefer and Linda Wilkinson
4. **Public participation forum** - none
5. **Refuse options at the Recreation Ground.**
Clerk to find from Sevenoaks about upping the number of collections of the public bins. Clerk to ask Biffa to increase the size of the bin. Clerk to attach a notice to the wall to explain the use of the bin and when not to use it. Clerk to ask Sevenoaks to replace the broken bin at the back of the Recreation Ground and replace with a new bin near the kissing gate. Clerk to make sure that notices regarding the freighter service make it clear that residents are not to leave their rubbish unattended.
6. **Installation of Patio at The Pavilion** – Cllr Brown has been working hard contacting 10+ contractors to provide a quote. 4 quotes have been received for the Patio extension. A recommendation is made to full council to accept the quote from Royal Paving for £4850 plus vat.
7. **Kitchen window** - item deferred. Clerk to investigate lay flat, sliding option.
8. **Play area fencing** – Clerk to find quotes for the entire fence to be sprayed with a brown coloured wood preservative.
9. **Council to push a campaign on Speedwatch.**
10. **Pavilion maintenance updates and action plan.**
 - a. Clock – Clerk to obtain quote for replacement door and cabinet.
 - b. Commitment to further maintenance issues – Clerk to work on the list developed from the Pavilion Project.