

Agenda

Notice is hereby given that a meeting of **Halstead Parish Council Highways and Amenities Committee** will be held at The Pavilion, Station Road, Halstead TN14 7DH commencing at **10:30am on Wednesday 21st May 2025** to transact the under mentioned business, which Councillors are summoned to attend.

Signed: *Melissa Babington* (Clerk)
14/05/2025

1. To receive and accept apologies for absence.

2. Declarations of interest

To receive any disclosure by members of pecuniary and non-pecuniary interests in matters on the agenda, not previously disclosed.

3. Minutes of previous meetings to be approved and signed: Halstead Parish Council 24th March 2025.

4. Public participation forum

Public may use this time to make comment on items on the agenda.

5. Parish Room

- a) Updates on the maintenance of the Parish Room.
- b) To consider cleaning and repainting the Parish Room porch.
- c) To discuss including regular porch sweeping in the cleaners' duties.

6. Pavilion

- a) Updates on the maintenance of the Pavilion.
- b) To discuss the Artificial Cricket Wicket.
- c) To confirm arrangements of disposal of cricket pitch grass cuttings.
- d) To confirm arrangements for new football team.

7. Risk Assessment

Update on the risk assessment for the parish room and pavilion.

8. Allotments

set date for site visit, consider 3 projects for allotment area.

9. Highways

Update / action KCC to update on plans for pavement outside The Cock, to consider sites for dropped kerbs and to take action.

9. Play Area Maintenance

To discuss cleaning and general upkeep of the play area including grass cutting.