

Halstead Parish Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 31/03/2025		
	Cash in Hand 01/04/2024		68,736.12
	ADD Receipts 01/04/2024 - 31/03/2025		84,423.00
	SUBTRACT Payments 01/04/2024 - 31/03/2025		153,159.12
			70,272.24
	Cash in Hand 31/03/2025 (per Cash Book)		82,886.88
B	Cash in hand per Bank Statements		
	Petty Cash 31/03/2025	0.00	
	1. Current Account 31/03/2025	4,816.35	
	Reserve 2 Earmarked Reserves 5 31/03/2025	68,918.84	
	CIL Reserve 598 31/03/2025	937.58	
	Reserve 1 Emergency reserve 322 31/03/2025	8,214.11	
			82,886.88
	Less unrepresented payments		
			82,886.88
	Plus unrepresented receipts		
	Adjusted Bank Balance		82,886.88
	A = B Checks out OK		