

Agenda

Notice is hereby given that a meeting of **Halstead Parish Council Highways and Amenities Committee** will be held at The Pavilion, Station Road, Halstead TN14 7DH commencing at **09:30am on Wednesday 9th July 2025** to transact the under mentioned business, which Councillors are summoned to attend.

Signed: *Melissa Babington* (Clerk)
02/07/2025

- 1. To receive and accept apologies for absence.**
- 2. Declarations of interest**
To receive any disclosure by members of pecuniary and non-pecuniary interests in matters on the agenda, not previously disclosed.
- 3. Minutes of previous meetings to be approved and signed:** Halstead Parish Council 21st May 2025.
- 4. Public participation forum**
Public may use this time to make comment on items on the agenda.
- 5. Parish Room**
 - a) Updates on the maintenance of the Parish Room.
- 6. Pavilion & Recreation Ground**
 - a) Updates on the maintenance of the Pavilion.
 - b) To discuss regular strimming of grass around the barrier and rubbish bins.
 - c) To agree on how to remove patio weeds.
 - d) To discuss the security camera.
 - e) To clarify whether the Pavilion security cameras are working and who is monitoring them.
 - f) Electrical Testing (waiting for quote).
 - g) To discuss whether a volunteer team should be formed to pick up tree branches during storms
 - h) Cricket Grass Cuttings (waiting for quote).
- 7. Highways**
 - a) Update / action - KCC to provide update on pavement outside The Cock (need to complete a new HIP).
 - b) To agree action regarding car park hedge
 - c) Request information from KCC re the verge at Land north of hunter's Retreat.
- 9. Disposal of unwanted items**
 - a) Two Parish Room Piano's
 - b) Contents of container at Recreation Ground
 - c) Contents of loft in Pavilion
- 10. Play Area Maintenance**
 - a) To review the 2024 ROSPA report and identify necessary actions.