

Agenda

Notice is hereby given that a meeting of **Halstead Parish Council Finance Committee** will be held at The Pavilion, Station Road, Halstead TN14 7DH commencing on **Wednesday 26th November 2025 at 11.30am** to transact the under mentioned business, which Councillors are summoned to attend.

Signed: *Helen Pack* (Locum Clerk)
10/11/2025

1. To receive and accept apologies for absence.

2. Declarations of interest.

To receive any disclosure by members of pecuniary and non-pecuniary interests in matter on the agenda.

3. Minutes of previous meetings to be approved and signed: Halstead Parish Council 15th October 2025.

4. Public participation forum

Public may use this time to make comment on items on the agenda.

5. Accounts

- a. To receive the bank reconciliation to 31st October 2025
- b. To review income and expenditure against budget to 31st October 2025

6. 26/27 budget

To consider and recommend the 2026/27 budget and precept.

7. Expenditure and Income

- a. To note Community Infrastructure Levy (CIL) receipt.
- b. To agree action on work to the parish room (note one quotation received for works to the parish room and that further quotations have been requested and that the contract has been placed on Check-a-Trade, however no quotations have been forthcoming).
- c. To consider expenditure on new surfacing in the play area and appoint a contractor.
- d. To consider expenditure on picnic benches for the allotments.

8. Grants

To consider applying for grants (e.g. CIL, Inclusion Fund) for projects (new play area equipment, cricket strip etc)

9. Policies

To approve a policy schedule.

10. Date of next meeting – 7th January 2025