

## **Agenda**

Notice is hereby given that a joint meeting of **Halstead Parish Council Highways and Amenities and Finance Committee** will be held at The Pavilion, Station Road, Halstead TN14 7DH commencing at **11:30am on Wednesday 28<sup>th</sup> January 2026** to transact the under mentioned business, which Councillors are summoned to attend.

Signed: *Melissa Pack* (Locum Clerk)

21/01/2026

## **AGENDA**

### **1. To receive and accept apologies for absence.**

### **2. Declarations of interest**

To receive any disclosure by members of pecuniary and non-pecuniary interests in matters on the agenda, not previously disclosed.

### **3. Minutes of previous meeting to be approved and signed: 17<sup>th</sup> December 2026**

### **4. Public participation forum**

Public may use this time to make comment on items on the agenda.

### **5. Parish Room and Pavilion**

- a) To consider / approve a quotation and expenditure on gutter cleaning at the Parish Room
- b) To consider / approve a quotation and expenditure on tree works at the Parish Room
- c) To consider / approve a quotation for roof repairs to the pavilion
- d) To consider a quotation for a deep clean.
- e) To consider / approve a quotation for a Health and Safety inspection (risk assessment) of the Parish Room and Pavilion.
- f) To consider information boards to promote the Parish Council and agree action.
- g) To consider purchasing a larger noticeboard and moving the existing noticeboard at the pavilion and to agree action.

### **6. Recreation Ground**

- a) To agree additional budget / expenditure from CIL on picnic benches
- b) To consider a budget / expenditure on jet washing the netball court and buying equipment and line markings for pickleball, netball and courts volleyball courts.

**Date of the next meeting: 11<sup>th</sup> March 2026**