

Agenda

Notice is hereby given that a meeting of **Halstead Parish Council Communication & Events Committee** will be held at **The Pavilion, Station Road, Halstead TN14 7DH** commencing at **11:00am Wednesday 18th February 2026** to transact the under mentioned business, which Councillors are summoned to attend.

Signed: *Pip Nott (Clerk)*
13/02/2026

- 1. To receive and accept apologies for absence.**
- 2. Declarations of interest.**
To receive any disclosure by members of pecuniary and non-pecuniary interests in matter on the agenda, not previously disclosed.
- 3. Minutes of previous meetings to be approved – 25th November 2025**
- 4. Public participation forum**
Public may use this time to make comment on items on the agenda.
This session is limited to 3 minutes per person and a total of 15 minutes.
- 5. Communication**
 - a) Date of the next newsletter and agree articles for inclusion.
 - b) Review of other communication and agree action, if necessary.
 - c) Agree action on Information boards.
 - d) Agree action boards – move.
- 6. Events**
 - a) To agree arrangements and actions on litter pick event.
 - b) Agree action on summer picnic
 - c) Agree actions on August fun day
- 7. AOB - Discuss inviting parishioners to join individual committees and helping with tasks**
- 8. Date of Next Meeting – Wednesday 3rd June 2026 at 10.00am.**