

Agenda

Notice is hereby given that a meeting of **Halstead Parish Council** will be held at The Pavilion, Station Road, Halstead TN14 7DH commencing at **7.30pm on Monday, 9th March 2026** to transact the under mentioned business, which Councillors are summoned to attend.

Signed: *Pip Nott*

Parish Clerk Date: 03/03/26

- 1. To receive and accept apologies for absence**
Please inform the Clerk if you are unable to attend.
- 2. Declarations of interest**
To receive any disclosure by members of pecuniary and non-pecuniary interests in matters on the agenda, not previously disclosed.
- 3. Chair's remarks**
- 4. Minutes of previous meetings to be approved**
To approve the minutes of the Halstead Parish Council meeting held on Monday 12th January 2026 and 9th February 2026.
- 5. Co-opt of new councillor Carolyn Couchman to the Parish Council**
- 6. Clerks Report / Action List** (*for information only*)
- 7. Public participation forum**
Public may use this time to make comment on items on the agenda. If public wish to make council aware of other issues that require attention, please email clerk@halsteadparishcouncil.gov.uk or approach members after the meeting.
- 8. District and County Councillor updates**
- 9. Finance and Governance**
 - a) To receive a report from the Chair of Finance and Governance.
 - b) To approve the schedule of payments.
 - c) To note payments and receipts against budget to 28th February 2026.
 - d) To approve Cllr Marshall to be added as a signatory for HPC Lloyds Bank Account.
- 10. Highways & Amenities update**
 - a) To receive a report from the Chair of Highways and Amenities.
 - b) To approve change of use of courts to Pickle Ball and/or volleyball and request grant from KCC
 - c) To approve actions needed to map where dropped kerbs are needed, potholes yellow lines
- 11. Communication & Events update**
 - a) To receive a report from the Chair of Communications and Events
 - b) To receive an update on the newsletter.
 - c) To approve hall, hire flyer.
 - d) To receive an update on litter pick and actions required.
 - e) To receive an update on summer events scheduled and any actions required.

12. **Staffing - outline of training programme and ongoing support**
13. **Update on Unitary devolved changes.**
14. **Planning updates –**
 1. **Development of Parish Priorities Statement**
 2. **Halstead Issues document**
 3. **Fort Halstead**

Applications

25/03357/LDCPR

Access South Of Otford Lane Halstead Kent TN14 7EF

Maintenance and improvement of private way and installation of utilities under Schedule 2, Part 9, Class E of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended).

Outcome: **Refused**

25/03468/REM

DSTL Fort Halstead Crow Drive Halstead Kent TN14 7BU

Reserved matters application (details relating to appearance, landscaping, layout and scale) pursuant to condition 5 of hybrid planning permission 19/05000/HYB for phase 1 (RM01) works comprising Polhill Roundabout and a section of Crow Drive, with associated infrastructure including landscaping, and to comply with conditions 2,5,6,7,8, and 9.

Revised drawings submitted in response to committee comments.

Status: Awaiting decision

Consultation Expiry Date: Thu 19 Mar 2026

25/01285/REM

DSTL Fort Halstead Crow Drive Halstead Kent TN14 7BU

Reserved matters application (details relating to appearance, landscaping, layout and scale) pursuant to condition 5 of hybrid planning permission 19/05000/HYB for 93 residential dwellings, car parking, cycle parking and associated infrastructure including landscaping. The hybrid application was subject to Environmental Impact Assessment and an Environmental Statement has been approved.

Consultation Expiry Date: Mon 02 Mar 2026

25/03232/PIP

Killaloe Knockholt Road Halstead Kent TN14 7ES

Erection of dwellings with a minimum of 1 or maximum of 1 net dwellings and associated ancillary works.

Status: Awaiting decision

SDC Committee date: Thu 19 Feb 2026

Outcome of SDC committee: granted

The next meeting is the Parish Council Meeting on Monday 13th April 2026 at 7:30pm in the Pavilion.